

# FHA CASE NUMBER REQUEST FORM



In order to process your FHA Case Number Request, you must be an approved FHA Broker with EMM Wholesale.

The following actions are required:

- The loan must be registered with EMM Wholesale through our WebTrac system.
- A completed 1003 must be uploaded through WebTrac
  - If taken Face to Face, borrower(s) and loan officer must sign and date
  - If taken other than Face to Face, loan officer must sign and date
- This form must be completed and signed by the loan originator and uploaded through WebTrac

PROPERTY ADDRESS			
Subject Property Address:			
Property Type: <input type="checkbox"/> SFR <input type="checkbox"/> Attached PUD <input type="checkbox"/> Detached PUD <input type="checkbox"/> 2-4 Unit <input type="checkbox"/> Condo <input type="checkbox"/> Site Condo			
Condo/PUD Only:	Project Approved: <input type="checkbox"/> Yes <input type="checkbox"/> No	Project Name:	Project ID #:
BORROWER INFORMATION			
Borrower:	Social Security #:	Date of Birth:	
Co-borrower:	Social Security #:	Date of Birth:	
Co-borrower:	Social Security #:	Date of Birth:	
Co-borrower:	Social Security #:	Date of Birth:	
Co-borrower:	Social Security #:	Date of Birth:	
SPONSORED ORIGINATOR (BROKER) INFORMATION			
Company Name:		Tax ID (EIN) #:	
Company Address:			
Loan Officer Name:	LO NMLS ID#:	Email:	
TRANSACTION INFORMATION			
Loan Amount: \$	<input type="checkbox"/> Fixed <input type="checkbox"/> ARM	Term: <input type="checkbox"/> 30 Yr. <input type="checkbox"/> 20 Yr. <input type="checkbox"/> 15 Yr. <input type="checkbox"/> 10 Yr.	
Occupancy: <input type="checkbox"/> Primary <input type="checkbox"/> 2 <sup>nd</sup> Home <input type="checkbox"/> Investment	Previously Sold by HUD: <input type="checkbox"/> Yes <input type="checkbox"/> No		Prior REO Case #:
Purpose: <input type="checkbox"/> Purchase <input type="checkbox"/> Refi Rate/Term <input type="checkbox"/> Refi Cash Out <input type="checkbox"/> Streamline w/ Appraisal <input type="checkbox"/> Streamline w/o Appraisal			
Streamline Only	Estimated Closing Date:	Prior FHA Case #	
Construction Type: <input type="checkbox"/> Existing <input type="checkbox"/> New (< 1yr) <input type="checkbox"/> Under Const.   Month/Year Built:			

In accordance with FHA policy and procedures, I hereby certify that this Case Number Request corresponds to an active loan application for the above named borrower(s) and property.

\_\_\_\_\_ Date  
Loan Originator